



# A+ REGISTRATION FORM 2009-2010

**Long Form- Revised 9/3/09**

Grade in School \_\_\_\_\_

School your Child is enrolled \_\_\_\_\_

**(Those who are 4 years, 9 months through completed kindergarten must submit immunization records.)**

Child's Name \_\_\_\_\_

Street Address \_\_\_\_\_

Home Phone Number \_\_\_\_\_

P.O. Box \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

**If you would NOT like to receive your A+ invoice by email, please check here:** \_\_\_\_\_

Age \_\_\_\_\_ Birthdate \_\_\_\_\_ Sex \_\_\_\_\_

Father's Name \_\_\_\_\_

Business Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Mother's Name \_\_\_\_\_

Business Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Name, address, and phone number of person who would assume responsibility for your child in an emergency. This will be used only when we are unable to get in touch with you.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Family Physician \_\_\_\_\_ Phone \_\_\_\_\_

Are there any medical problems or allergies that we should be made aware of? If yes, please list:

Insurance Company \_\_\_\_\_

Policy Number \_\_\_\_\_

The undersigned parent(s)/guardian(s) having legal custody or control of a minor, grant emergency permission for any emergency treatment and hospital services that may be rendered to said minor under the general or specific direction of Dr. \_\_\_\_\_ or any hospital emergency department physician.

Father's Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother's Signature \_\_\_\_\_ Date \_\_\_\_\_

If the parents are divorced, is there joint custody of the child?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please include the name and phone number of the other parent.

Name \_\_\_\_\_

Phone \_\_\_\_\_

Do both parents have the authority to pick up the child?

Yes \_\_\_\_\_ No \_\_\_\_\_

If not, A+ needs to have a copy of the pertinent court documents on file.

**NOTE: PROBLEMS BETWEEN EX-SPOUSES ARE NOT THE RESPONSIBILITY OF A+. IT IS THE PARENTS RESPONSIBILITY TO COMMUNICATE WITH ONE ANOTHER. WE WILL NOT BE PUT IN THE MIDDLE. FAILURE TO RESOLVE COMMUNICATION PROBLEMS WILL RESULT IN TERMINATION OF SERVICES WITH NO REFUND. THIS INCLUDES PAYMENT FOR CHILD CARE!**

Other pertinent information:

## A+ TRANSPORTATION AGREEMENT

### Arrival-

I agree that my child \_\_\_\_\_ is to be picked up by the A+ van/TTUSD Bus. (child's name)

### Departure-

I choose for my child to-

\_\_\_\_\_ Walk

\_\_\_\_\_ Ride TART

\_\_\_\_\_ Be picked up by parent or designated adult

Please list names and phone numbers of any designated adults allowed to pick-up your child.

<b>Tahoe Lake School</b>		
7:00-8:28 a.m.	K-3 <sup>rd</sup> Grade	\$2.00 per child per day
1:30-5:30 p.m.	Kindergarten	\$12.00 per child per day
3:35-5:30 p.m.	1 <sup>st</sup> -3 <sup>rd</sup> Grade	\$6.00 per child per day
Early pick-up at 3 p.m.	Kindergarten	\$7.50 per child per day
Minimum Day	1 <sup>st</sup> -3 <sup>rd</sup> Grade	\$12.00 per child per day
7:00-11:00 a.m.	K-3 <sup>rd</sup> Delayed start scheduled called by TTUSD due to snow	\$7.00 per child per day

<b>Creekside Cooperative Charter School</b>		
7:00-9:00 a.m.	K-6 <sup>th</sup> Grade	\$2.00 per child per day
1:00-5:30 p.m.	Kindergarten	\$13.00 per child per day
Early pick-up @ 3 p.m.	Kindergarten	\$7.50 per child per day
3:00-5:30 p.m.	1 <sup>st</sup> -6 <sup>th</sup> Grade	\$6.00 per child per day
Minimum Day	1 <sup>st</sup> -6 <sup>th</sup> Grade	\$12.00 per child per day

<b>Kings Beach Elementary</b>		
1:30-5:30 p.m.	Kindergarten	\$10.00 per child per day
Early pick-up at 3 p.m.	Kindergarten	\$6.00 per child per day
3:15-5:30 p.m.	1 <sup>st</sup> -3 <sup>rd</sup> Grade	\$4.00 per child per day
Minimum Day	1 <sup>st</sup> -3 <sup>rd</sup> Grade	\$10.00 per child per day

<b>North Tahoe School/North Tahoe Middle School</b>		
7:00-8:28 a.m.	4 <sup>th</sup> -5 <sup>th</sup> Grade	\$2.00 per child per day
3:35-5:30 p.m.	4 <sup>th</sup> -5 <sup>th</sup> Grade	\$6.00 per child per day
Early pick-up at 3 p.m.	4 <sup>th</sup> -8 <sup>th</sup> Grade	\$7.50 per child per day
2:40-5:30 p.m.	6 <sup>th</sup> -8 <sup>th</sup> Grade	\$7.50 per child per day
Minimum Day	4 <sup>th</sup> -5 <sup>th</sup> Grade	\$10.00 per child per day
Minimum Day	6 <sup>th</sup> -8 <sup>th</sup> Grade	\$13.00 per child per day

<b>Other Fees for All Schools</b>		
Full Days	K-8 <sup>th</sup> Grade	\$20.00 per child per day
Half-day rate for Full Days	K-8 <sup>th</sup> Grade	\$12.00 per child per day
Summer AM A+	K-8 <sup>th</sup> Grade	\$5.00 per child per day
Summer PM A+	K-8 <sup>th</sup> Grade	\$7.00 per child per day

**ATTENDANCE AGREEMENT  
(REQUIRED BY THE DEPARTMENT OF SOCIAL SERVICES)**

\_\_\_\_\_ will be attending A+ on the following days:  
(Child's Name)

Please circle: Mon. Tues. Wed. Thurs. Fri.

My child is in the \_\_\_\_\_ grade, and attends \_\_\_\_\_.  
(School)

**ADMISSION AGREEMENT FORM 2009-2010**

Child (ren)'s Name & Date of Birth \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mother's Signature \_\_\_\_\_

Father's Signature \_\_\_\_\_

**\*NOTE: If parents are divorced, the initials of each parent are required.**

**Admission Policies I**

I have received a copy of the A+ Admission Policies. I have read and understand its policies and procedures, and agree to comply with the program rules and regulations.

\_\_\_\_\_  
(Initials)                      (Initials)

**Services Offered**

The A+ Before and After School Program is for children Kindergarten through Eighth Grade. We provide service to the following schools: Tahoe Lake Elementary School, North Tahoe Middle School, - Creekside Cooperative, and Kings Beach Elementary School. We provide morning care (7 a.m.-8:28 a.m.) for Tahoe Lake School children (K-3rd), and North Tahoe School (4<sup>th</sup>-5<sup>th</sup>). We offer morning session for Creekside Cooperative as well. We provide after school care for children from all of the schools we service. This includes a snack, homework assistance, and educational enrichment activities. We are open for full day care on snow days (as long as we have electricity) and most school holidays. During the summer, we provide before and after care for the Big A Club. Our before and after school program is licensed for 60 children.

\_\_\_\_\_  
(Initials)                      (Initials)

**Admission Policies II**

Healthy children will be admitted and accorded equal treatment and access to services without regard to race, religion, color, national origin, or ancestry. The A+ Before and After School Program is for children ages 4 years, 9 months and up.

The following forms must be completed and turned in to A+ **BEFORE** your child may be admitted into the program: Copy of Admission Agreement, Notification of Parents' Rights, Personal Rights, Identification and Emergency Information, Consent for Emergency Medical Treatment, and Child's Pre-admission Health History (Parent's Report). An immunization record must also be submitted for all children kindergarten and under. **A+ will not hold a spot for your child until all paper work is completed.**

\_\_\_\_\_  
(Initials)                      (Initials)

**Immunization Requirements**

Children must be immunized against Polio (3), Measles, Mumps, and Rubella (1), Diphtheria- Pertussis- Tetanus (DPT-4), Hib, Hepatitis B, and Varicella (or give date of the disease), or have a statement on file giving a reason for exemption. The last TB test must have been within the past two years. Up-to-date immunization records must be presented at the time of enrollment.

\_\_\_\_\_  
(Initials)                      (Initials)

**Days and Hours of Operation**

School Year Schedule: 7:00 a.m.-5:30 p.m. Monday through Friday

Summer Schedule: 7:30 a.m.-5:30 p.m. Tuesday through Friday

\_\_\_\_\_  
(Initials)                      (Initials)

**School Closings**

I understand that A+ Before and After School Program will be closed on the following holidays mentioned in the school calendar:

- 1. Labor Day
- 2. Thanksgiving Day and the following Friday
- 3. Christmas Break (see calendar)
- 4. New Year's Day
- 5. Martin Luther King, Jr. Day
- 6. Presidents' Day
- 7. Memorial Day
- 8. 4<sup>th</sup> of July

\_\_\_\_\_  
(Initials)                      (Initials)

**Absences**

I understand that on a day that my child is unable to attend, it is my responsibility to notify A+ as soon as possible.

\_\_\_\_\_  
(Initials)                      (Initials)

**Illness**

I understand that I will be contacted should my child become ill while at A+. I agree to pick up my child promptly upon such notification. I also understand that my child cannot attend A+ on a day in which he or she is ill, as defined in the Admission Policies.

\_\_\_\_\_  
(Initials)                      (Initials)

**Communicable Disease**

I understand that I must inform A+ within 24 hours, or the next business day after my child or any member of our immediate family has developed any communicable disease. I also understand that life threatening diseases must be reported immediately.

\_\_\_\_\_  
(Initials)                      (Initials)

**Sign-In / Sign-Out**

California law requires Sign-In/Sign-Out sheets. We become responsible when you sign in, and you resume responsibility when you sign out. **You, as the adult, must sign your child in and out. You must use your full signature and not just initials.**

**Chronic indifference to this responsibility jeopardizes your child’s continued enrollment.** After signing out, your child should remain with you. The staff will sign in students picked up by the program or dropped off by a school bus.

\_\_\_\_\_  
(Initials)                      (Initials)

**Release of Child(ren)**

I understand that my child will be released only to myself, a legal guardian, the other parent (except where prohibited by court order), and to those persons whose names I have listed on my child’s Emergency Information Form. I understand that if someone other than my child’s parents/guardians is to pick-up my child on a specific day, I must notify A+, even if they are listed on the Emergency Information Form. The designated person will be required to show a picture ID.

\_\_\_\_\_  
(Initials)                      (Initials)

**Emergency Contacts**

I understand that I am required to maintain at all times, at least one additional emergency contact other than myself, including full names, home and work addresses, home and work phone numbers, and cell phone numbers. I understand that in the event of an emergency for which I or my emergency contact cannot be reached, the staff may contact police or other emergency authorities.

\_\_\_\_\_  
(Initials)                      (Initials)

**Change of Information**

I understand that it is my responsibility to inform A+ of any changes to the information on the Emergency Information Form, as well other forms in the registration packet, including, but not limited to: address, home phone number, parents’ work numbers, medical conditions, and pick-up authorizations.

\_\_\_\_\_  
(Initials)                      (Initials)

**In the Event of an Emergency**

In the event of an emergency, if I cannot be reached, A+ has my permission to contact the physician(s) listed on my child’s registration forms, or have my child transported to a local hospital for care. I will not hold A+ or its’ employees liable. I understand that I am responsible for all expenses incurred.

\_\_\_\_\_  
(Initials)                      (Initials)

**Violent or Unsafe Behavior**

I understand that I may be contacted should my child display violent, unsafe, or continually inappropriate behavior. I agree to pick up my child promptly upon such notification.

\_\_\_\_\_  
(Initials)                      (Initials)

## **Financial Policies**

### **Rates**

<b>Tahoe Lake School</b>		
7:00-8:28 a.m.	K-3rd Grade	\$2.00 per child per day
1:30-5:30 p.m.	Kindergarten	\$12.00 per child per day
3:35-5:30 p.m.	1st-3rd Grade	\$6.00 per child per day
Early pick-up at 3 p.m.	Kindergarten	\$7.50 per child per day
Minimum Day	1st-3rd Grade	\$12.00 per child per day
7:00-11:00 a.m.	K-3rd Delayed start	\$7.00 per child per day

<b>Creekside Cooperative Charter School</b>		
7:00-9:00 a.m.	K-6 <sup>th</sup> Grade	\$2.00 per child per day
1:00-5:30 p.m.	Kindergarten	\$13.00 per child per day
Early pick-up @ 3 p.m.	Kindergarten	\$7.50 per child per day
3:00-5:30 p.m.	1st-6th Grade	\$6.00 per child per day
Minimum Day	1st-6th Grade	\$12.00 per child per day

<b>Kings Beach Elementary</b>		
1:30-5:30 p.m.	Kindergarten	\$10.00 per child per day
Early pick-up at 3 p.m.	Kindergarten	\$6.00 per child per day
3:15-5:30 p.m.	1st-3rd Grade	\$4.00 per child per day
Minimum Day	1st-3rd Grade	\$10.00 per child per day

<b>North Tahoe School/North Tahoe Middle School</b>		
7:00-9:00 a.m.	4 <sup>th</sup> -5 <sup>th</sup> Grade	\$2.00 per child per day
3:35-5:30 p.m.	4th-5th Grade	\$6.00 per child per day
Early pick-up at 3 p.m.	4th-8th Grade	\$7.50 per child per day
2:40-5:30 p.m.	6 <sup>th</sup> -8 <sup>th</sup> Grade	\$7.50 per child per day
Minimum Day	4th-5th Grade	\$10.00 per child per day
Minimum Day	6th-8th Grade	\$13.00 per child per day

<b>Other Fees for All Schools</b>		
Full Days	K-8th Grade	\$20.00 per child per day
Half-day rate for Full Days	K-8th Grade	\$12.00 per child per day
Summer AM A+	K-8th Grade	\$5.00 per child per day
Summer PM A+	K-8th Grade	\$7.00 per child per day

\_\_\_\_\_  
(Initials)

\_\_\_\_\_  
(Initials)

### **Tuition**

Tuition will be billed at the end of the month for the days used. Tuition two weeks in arrears will lead to dismissal from the school until account is paid in full. Tuition is due on the 15th. A \$10.00 late fee will be charged if paid past the 15th. Chronic late payment will lead to dismissal. **Tuition is subject to change with a month's advance written notice.**

\_\_\_\_\_

(Initials) (Initials)

**Returned Checks**

Tuition checks returned by the bank are subject to a \$10.00 return check charge. If two checks are returned within a three month period, payment by cash or money order will be required.

\_\_\_\_\_  
(Initials) (Initials)

**Late Pick-Up Charge**

It is imperative that all parents pick up their children on time. There will be a five minute grace period, after that the charge is \$1.00 per minute and is due at time of pick-up. Continued late pick-ups will result in a termination of services.

\_\_\_\_\_  
(Initials) (Initials)

**Withdrawal**

Children benefit most when the program and the home have a similar philosophy of teaching and discipline. Should the time arise when either the A+ Before and After School Program or the parent feels that the child is not benefiting from the program, either party may request withdrawal without prejudice with a two week written notice.

\_\_\_\_\_  
(Initials) (Initials)

**Rights of the Licensing Agency**

The Department of Social Services licensing department has the authority to inspect as specified in the Health and Safety Code Sections 1596.852, 1596.853, and 1596.8535. They have the right to interview children attending A+, or A+ staff without prior consent. This authority includes the right to inspect, audit, and copy the child's records upon demand during normal business hours.

\_\_\_\_\_  
(Initials) (Initials)

**Terms of this Admission Agreement**

This admission agreement is valid for the 2009-2010 school year, or if the parents withdraw their child with 30 days written notice.

\_\_\_\_\_  
(Initials) (Initials)

**Conditions of Termination**

As mentioned above, A+ has the right to terminate this agreement and ask a parent to withdraw enrollment, if any of the following occurs:

- the child presents a health or safety threat
- repeated discipline problems
- lack of parental cooperation
- on-going late pick up
- inappropriate parental behavior to children, teachers, or staff
- chronic lack of payment

I have read, understand, and will comply with the policies and procedures included in the Admission Agreement and in the A+ Preschool Parent Handbook.

Father's Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother's Signature \_\_\_\_\_ Date \_\_\_\_\_