

Wedding Policies

First Baptist Church of Tahoe City

Dear Friends,

We are glad you have requested the use of our church facilities for your wedding. We believe that marriage is sacred and that the wedding should be conducted in as reverent and worshipful manner as possible. The pastor and other staff members will be happy to advise you about any part of your wedding plans.

Our wedding coordination form is located on our website at www.tahoeministries.com on the weddings page. Please fill out this form and email or return to the church office as soon as possible. The return of this form, along with your security deposit, will confirm your wedding date on the church calendar.

The church has certain policies and regulations about the use of its facilities so that the property will be protected and the wedding made more meaningful. It is the responsibility of the bride and groom to communicate and enforce the following policies and regulations.

- ❖ All dates and times must be cleared and confirmed through the wedding hostess.
- ❖ The church rental fee includes a wedding hostess for 3 hours (including the hour for the ceremony.)
- ❖ At least one contact must take place with the wedding hostess of the First Baptist Church of Tahoe City as soon as possible. Further contacts will be held at the Hostess' discretion.
- ❖ If another minister besides our pastor is to perform the service, the church must approve this. If approved, this pastor must be responsible for the rehearsal. NOTE: Session(s) with the Hostess of the First Baptist Church are still required.
- ❖ The Sanctuary can accommodate approximately 130 people. In winter, (November through May) there is limited parking. Parking on the street is strictly prohibited.
- ❖ The church rental fee is separate from the minister's fee.
- ❖ Alcohol, tobacco, cigarette and cigar use is strictly prohibited at the Church building or property. The only exception that may be made is communal wine.
- ❖ Use of any decorations must receive prior approval. All materials must meet local fire codes and decorations must be completely removed immediately following the event.
- ❖ If you wish to use candles, only 'dripless' will be permitted. A cleanup fee will be assessed if candle wax is left on the carpet. The wedding hostess must approve all candles.
- ❖ Nails, tacks and/or tape may not be used to attach decorations to walls, woodwork or furniture.
- ❖ No rice, birdseed, glitter or confetti are to be used on the church property — inside or outside! (We recommend non-red rose petals for indoors and bubbles for outdoors.)
- ❖ Helium balloons are not permitted indoors.
- ❖ The bride and groom are responsible to pay for, replace, or repair any property damaged or stolen as a result of the wedding or rehearsal.
- ❖ First Baptist Church of Tahoe City is not responsible for lost or stolen articles.
- ❖ The staff of the First Baptist Church will be responsible for the interpretation of or changes to these policies.

Please note that these guidelines are subject to change at any time without notice. Please also feel free to discuss your own creative ideas and dreams with the church wedding hostess. We look forward to making your wedding dreams come true.

Sincerely,
The Wedding Hostess
FIRST BAPTIST CHURCH